

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION & MARINE
MUNICIPAL GOLF COMMISSION MINUTES**

MARCH 22, 2006

1. CALL TO ORDER

The meeting of the Municipal Golf Commission was called to order by Chairman Skip Rowland, at 3:30 p.m. in the classroom at Heartwell Junior Golf Building, 6730 E. Carson Street, Long Beach, California. Chairman Rowland took roll call and confirmed a quorum.

<u>Present:</u>	Skip Rowland, Chairman	
	Phil Barlow, Vice-Chairman	Len Kennett
	Robin Bellamy	Ray McElhenney
	Gail Berns	John McCann
	Linda Cook	Matt Knabe
	Tonny Christensen	Bob Peeters
	Betty Hatcher	Becky Turley

<u>Excused:</u>	Bob Peeters
	Tom Shippey, Manager of Maintenance Operations

<u>Staff:</u>	Terry Lortz, Superintendent of Golf Operations
	Emy Arteaga, Golf Operations Support

<u>American Golf:</u>	Jay Carballo, Regional Director of American Golf
	Jason Koh, General Manager of Skylinks Golf Course
	Lisa Georgeson, Junior Golf Coordinator
	Dennis Wright, Tournament Coordinator

<u>Audience:</u>	None
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2. INTRODUCTION OF GUESTS

- Chairman Rowland welcomed and asked all guests to please sign in and introduce themselves.

3. APPROVAL OF MINUTES – FEBRUARY 22, 2006

- The minutes of the February 22, 2006 meeting were reviewed and approved.

It was moved by Commissioner Turley and seconded by Commissioner Knabe that the Municipal Golf Commission approves the minutes. The motion carried unanimously.

4. GOLF SUPERINTENDENT REPORT

- Rounds of golf for February were up by 8,660 (33.99%) over the total course rounds for February. Total rounds of golf were up by 17,504 (34.35%) for the year compared to this time last year.
- Mr. Lortz reviewed the highlights of the Monthly Facilities Report and asked the commissioners if they had any questions on the report.
- Mr. Lortz stated that he witnessed one accident today at Skylinks a car blew a tire and jumped the curb and went half way under the fence bending one post flat along Spring about 100 ft. east of Lakewood Blvd. Another accident happened on Sunday, March 19th at Willow Street a car hit the center divider landing and damaging the split rail fencing work just completed at El Dorado Golf Course.
- Chairman Rowland thanked Mr. Lortz for his extra efforts in working with the auditors and the bank on compiling a CIP fund balance report.
- CIP Golf Fund - Current balance as of March 21st = \$295,049
- CIP Surcharge Fund Total = \$180,272

5. AMERICAN GOLF REPORT

- Mr. Jay Carballo informed the commission on projects going on at Recreation Park 18 & Recreation Park 9 working on getting tree trimming bids to enhance the tee areas. At Skylinks two trees were removed and at El Dorado the split rail fencing was completed. Heartwell Golf Course working on installing an entertainment center in the restaurant area by installing a big screen television.
- Ms. Lisa Georgeson provided an update on the various junior golf programs in our City.
 - Junior Golf 1% Fund available balance 2/28/06 = \$110,300.35
 - Little Linksters Fund available balance 2/28/06 = \$64,880.75
 - The Long Beach Junior Golf Association currently has 368 registered junior golfers.

- The Long Beach Junior Golf Association held a Junior/Adult Tournament on Friday, February 24th approximately 96 juniors and parents played with two junior golfers carding hole in ones during the event.
- The Long Beach Junior Golf Association has tentatively scheduled another away tournament for March 25, 2006 at Dominguez Golf Course.
- The Long Beach Junior Golf Association will hold their Annual Open House on Saturday, April 29, 2006 at Heartwell Golf Course. Anyone interest in volunteering, please contact Lisa at 570-1271.
- This year the Long Beach Junior Golf Association will be entering a team in support of the Lakewood Relay for Life. The relay is a twenty-four hour event, which will take place from 10:00 a.m. on Saturday, May 6th to 10:00 a.m. on Sunday, May 7th. The event benefits the American Cancer Society and requires each team to have a walker on the track for the entire twenty-four hours. Any volunteers to walk in 30 minute or 60 minute time blocks, anyone wishing to volunteer or just come by and support the team is invited. Food and booths for the entire 24-hours as well as a luminaria ceremony on Saturday night to honor cancer victims.
- Classes for the Long Beach Chapter of the NAACP are again being planned for the summer months of June, July, and August.
- The applications for the Little Linksters Program will be distributed on Monday, April 3rd. The two-session program is scheduled for July 10-14 and July 17-21 at Heartwell Golf Course.

6. COMMITTEE STATUS REPORTS

A. Capital Improvement Projects

- Commissioner Christensen suggested each commissioner submit a priority list with ten items they feel are important.
- Commissioner McCann will compile a priority list for the CIP Committee to work with.
- Commissioner McCann requested a CIP list from Mr. Lortz and Mr. Carballo to prioritize ten items they feel are important.

B. Fees and Charges

- No committee report.

C. Hall of Fame

- The committee chairman requested a meeting for Wednesday, April 26 at 2:30 p.m.
- Nominations are coming in steadily it's a great turn out so far.

D. Policies and Procedures

- No Committee Report.

E. Tournaments

- No Committee Report.

F. Junior Golf Advisory

- Commissioner Cook gave an update on the committee meeting on March 16, 2006. She reported that two new events that have been added to the calendar this year. There will be a Long Beach Junior Golf Far Away Tournament on July 15, 2006 at Dominguez Golf Course and in September at David L. Baker Golf Course. On May 6 & 7, members of the Long Beach Junior Golf Association will have the opportunity to participate in the Lakewood Relay for Life. It's a 24-hour walk-a-thon benefiting the American Cancer Society to be held at St. Anthony High School in Long Beach.
- The City is looking into organizing a Mayor's Trophy Tournament that would replace the Cal Olson Charity Tournament. They understand the need to hire a bona fide tournament director in order for the tournament to be successful. They are looking at hiring Cindy Elliott who has experience in coordinating tournaments and she also worked on the Cal Olson Charity Tournament. A tentative date is August 18, 2006 at Skylinks Golf Course benefiting the Junior Golf Program.
- Mr. Lortz stated that the Mayor's Cup Charity Tournament was changed to the Mayor's Trophy Charity Tournament because the Grand Prix uses the Mayor's Cup name.
- The Dempsey Tournament held in Long Beach three years ago was very successful and benefited the Junior Golf Program. It was suggested that we approach them to see if they would be interested in doing it once again. Lisa Georgeson will contact them and get back to us.

7. UNFINISHED BUSINESS

- Chairman Rowland encouraged all commissioners to submit a monthly golf course evaluation.
- Mr. Lortz stated that it's not mandatory or in the Bylaws but the reason we can get around the gift of public funds is due to the value of golf provided for free to the commissioners. The purpose was set up to get out to the golf courses during the month to inspect. If commissioners aren't able to get out and inspect for that particular month, send an email stating unable this month but will try to get to it next month at least staff is aware of the commissioners efforts in trying to comply with this request.
- Commissioner Christensen stated it would be nice to know when the items are submitted to get an update on what corrected action has been taken.
- Mr. Carballo thanked Commissioner McCann for submitting a detailed golf course inspection. Mr. Carballo feels that a lot of the issues discussed can be dealt with the general managers and then if it doesn't get taken care of then Mr. Carballo will get involved. If it still hasn't been taken care of, then it can be brought up to the commission.

8. NEW BUSINESS

- A. GPS system - golfers are using the system and commenting it has several great features available for golfers to use and have suggested use of GPS at Recreation Park 18 Golf Course. Mr. Lortz informed the commission that a proposal from AGC has been put through for the Director to review and possibly approve for a GPS system at Recreation Park 18 Golf Course to be implemented by April 15, 2006.
- Chairman Rowland asked for a motion to receive and file.

It was moved by Commissioner Berns and seconded by Commissioner Bellamy that the Municipal Golf Commission recommends approval of American Golf's proposal for GPS at Recreation Park 18 Golf Course. The motion carried unanimously.

- B. Skylinks Surcharge Removal – Mr. Lortz stated that before the surcharge is removed commissioners need to review the CIP projects that need to be done and the amount of money available.
- McCann favors keeping the surcharge and review it monthly for a status report and discussion.

- Commissioner Christensen would like to lower the greens fees at Skylinks instead of removing the surcharge.
- Commissioner Knabe requested the Skylinks Surcharge Removal to be put on the agenda for next month for further discussion.
- Commissioner Christensen stated that before the CIP was accumulating about \$800,00 a year and we still couldn't complete the CIP projects on the list. If the Skylinks Surcharge is removed now, we might not be able to accomplish some of the major projects for at least another couple of years.
- Commissioner Knabe stated that tree replacement should not be a CIP project it should be a maintenance item.
- Chairman Rowland sent the Skylinks Surcharge Removal to committee to review and get back to the commission with a full report.
- Chairman Rowland asked for any further discussion before sending to the Fees & Charges Committee.

It was moved by Commissioner Barlow and seconded by Commissioner Bellamy that the Municipal Golf Commission recommend the Skylinks Surcharge Removal be sent to the Fees & Charges Committee for further discussion. The motion carried unanimously.

- C. Commission Meeting Schedule – Chairman Rowland asked if the commissioners were once again interested in having the meetings at the golf courses as was done a couple of years ago.
- Commissioners agreed to meet twice this year and they would like to meet at Skylinks and El Dorado Golf Course.

9. COMMENTS

A. AUDIENCE

- Mr. Jay Carballo announced that Dennis Wright, Tournament Coordinator is now a certified Class A Pro.

B. STAFF

- Mr. Lortz is still working with Ms. Dimaano and Ms. Georgeson on remodeling the classroom at the Heartwell Junior Golf Building with new carpet and furniture.

C. COMMISSIONERS

- Commissioner Cook stated she has been on the commission for eight years and there have been a lot of changes in the format of the commission. What happened to the general managers attending the commission meeting? Mr. Lortz stated that it was agreed that one general manager would be rotated each month to attend the meeting.
- Commissioner Turley asked about setting up a committee for the Long Beach Golf Festival and have them attend the commission meetings to provide an update. Mr. Lortz stated that once the festival starts Mr. Chaffee will be invited to attend the meeting before and after the festival to give an update to the commission.
- Commissioner McCann stated that Recreation Park 9 was rated again last week. Mr. Lortz requested an update at the next commission meeting.

10. NEXT MEETING

**May 24, 2006 at 3:30 p.m.
Heartwell Junior Golf Building
6730 E. Carson Street
Long Beach, CA 90808**

11. ADJOURNMENT

- Meeting adjourned at 5:20 p.m.

Respectfully submitted,

Emy R. Arteaga
Golf Operations Support

c: Municipal Golf Commission
Reginald I. Harrison, Deputy City Manager
Phil T. Hester, Director of Parks, Recreation and Marine
Thomas A. Shippey, Manager of Maintenance Operations
Terry L. Lortz, Superintendent of Golf Operations
Jay Carballo, Regional Director of American Golf Corporation